



# বঙ্গবন্ধু শেখ মুজিবুর রহমান কৃষি বিশ্ববিদ্যালয়

গাজীপুর-১৭০৬, বাংলাদেশ, টেলিফোন-(০২) ৯৯৬৬৯৫৩২৩, ফ্যাক্স-০২-৯৯৬৬৯৫৩১৬, ৯৯৬৬৯৫৩৩৩, পিএসিএক্স: ৯৯৬৬৯৫৩১০-১৪

**BANGABANDHU SHEIKH MUJIBUR RAHMAN AGRICULTURAL UNIVERSITY**

GAZIPUR-1706, BANGLADESH. TELEPHONE-(02) 996695323, FAX-880-02-996695316, 996695333, PABX- 9996695310-14, WEB-www.bsmrau.edu.bd

Memo No. BSMRAU/Admin/per:-471/07/823

Date:29/4/2024

From : Registrar

Bangabandhu Sheikh Mujibur Rahman Agricultural University (BSMRAU)  
Gazipur-1706

To : Professor Dr. Noor Shaila Sarmin

Department of Agroforestry and Environment  
Bangabandhu Sheikh Mujibur Rahman Agricultural University, Gazipur-1706  
E-mail: noorshaila@bsmrau.edu.bd  
Mob:01816-923427

Subject : Permission to attend GYA Annual General Meeting (AGM) and International Conference of Young Scientists.

In pursuance of your application on the above-mentioned subject, you are granted approval for attend GYA Annual General Meeting (AGM) and International Conference of Young Scientists in Washington, D.C. USA from 3-14 May, 2024 (12 Twelve) days on full salary under the following conditions.

Conditions:

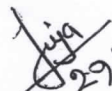
1. You will be considered as on duties during the abovementioned period and you will get salary and related allowances in Bangladesh currency.
2. The Organizer will bear all the expenses for this trip. The Government of Bangladesh/BSMRAU will not be involved in expense of the trip.
3. You have to register your name in the Bangladesh Embassy after your arrival in USA.
4. You will not be allowed to stay in aboard in addition to your granted time.
5. You should obey all the traditional rules and regulations of the government.
6. You will submit a joining letter in prescribed form to the BSMRAU after your return.
7. During your absence Professor Dr. Md. Main Uddin Miah, Department of Agroforestry and Environment will hold the charge of the Department of Environmental Hazard and Disaster Management.
8. Allowed 12 (Twelve) days from 3-14 May, 2024 will be deducted from your earned leave account on full average pay.

  
(Md. Shirajul Islam Talukder)  
Registrar  
Date:29/4/2024

Memo No. BSMRAU/Admin/per:-471/07/823

Copy distribution for information and necessary action.

1. Secretary Ministry of Education/ Ministry of Home/ Ministry of Foreign Affairs/ Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Treasurer, BSMRAU.
3. Dean, Faculty of Forestry and Environment, BSMRAU.
4. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
5. Controller, Foreign Currency, Foreign Currency and Exchange Division, Bangladesh Bank, Dhaka.
6. Secretary, Bangladesh University Grants Commission, Agargaon, Dhaka.
7. Director, Hazrat Shahjahal International Airport, Dhaka.
8. Professor Dr. Md. Main Uddin Miah, Department of Agroforestry and Environment, BSMRAU
9. Head, Department of Environmental Hazard and Disaster Management, BSMRAU.
10. Deputy Director (Finance and Accounts), BSMRAU.
11. PS to Vice-Chancellor, BSMRAU.
12. System Analyst, BSMRAU- for publication in the website of the University.
13. Office file/Master file.

  
(Md. Suzauddaula)  
Section Officer