



Memo No.37.12.0000.138.32.003.20.298

Date: 17 August 2022

Office Order

Subject: Formation of BSMRAU APA Team & Sub Committees.

According to the directives of the annual performance agreement preparation, inspection and evaluation guidelines made by the cabinet department, the committee and APA implementation team are formed to implement various work plans under the Annual Performance Agreement (APA) for the fiscal year 2022-23 with the following teachers and officials of this university.

BSMRAU Ethics Committee:

01	Prof. Dr. Md. Giashuddin Miah Vice-Chancellor	President
02	Prof. Tofayel Ahamed Treasurer	Member
03	Prof. Dr. S.M. Rafiquzzaman Dean, Faculty of Fisheries	Member
04	Prof. Dr. Golam Haider Dean, Medicine and Animal Science	Member
05	Prof. Dr. Md. Arifur Rahman Khan Proctor	Member
06	Prof. Dr. M. Moynul Haque Director (Planning and Development Wing)	Focal Point
07	Prof. Dr. Md. Ahiduzzaman Associate Director (Planning and Development Wing)	Alternative Focal Point

Terms of Reference:

- Arranging quarterly Ethics Committee meeting.
- Taking necessary action according to decision.
- Implementation of NIS Plan (2022-23).



বঙ্গবন্ধু শেখ মুজিবুর রহমান কৃষি বিশ্ববিদ্যালয়
সালনা, গাজীপুর ১৭০৬

শিক্ষা নিয়ে গড়ব দেশ
শেখ হাসিনার বাংলাদেশ

BSMRAU APA Implementation Team:

01	Prof. Dr. M. Moynul Haque Director (Planning and Development)	Team Leader
02	Prof. Dr. A.K.M. Aminul Islam Director (Research)	Member
03	Prof. Dr. Emrul Kayesh Director (Outreach Program)	Member
04	Prof. Dr. Md. Abiar Rahman Director (IQAC)	Member
05	Md. Shirajul Islam Talukder Registrar	Member
06	Md. Ekramul Haque Chief Engineer	Member
07	Shahidul Hasan Shamim Deputy Director, Budget and Finance	Member
08	Md. Emarot Hossain Deputy Director, Audit Cell	Member
09	Mohammed Akram Hossain System Analyst, ICT Cell	Member
10	Jinnat Ara Begum Deputy Controller of Examinations	Member
11	Mohammad Abu Al Bashar Deputy Registrar, Pension and Welfare Section	Focal Point
12	Md. Suzauddaula Section Officer, Pension and Welfare Section	Alternative Focal Point

Terms of Reference:

- Preparing Draft & Final APA and Quarterly Progress Report.
- Arranging Internal Contract Signing Programme.
- Arranging monthly APA Team meeting.



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BSMRAU Innovation Team:

01	Prof. Dr. Md. Abiar Rahman Director (IQAC)	Innovation Officer
02	Prof. Dr. Md. Moinul Hosain Oliver Dept. of Agril. Engineering	Member
03	Dr. Mohammad Abdus Salam Associate Professor, Genetics and Fish Breeding	Member
04	Dr. Debasish Chandra Acharjee Associate Director (Student Welfare)	Member
05	Dr. Ganesh Chandra Saha Associate Professor, CST	Member
06	M. Nazmul Hoque Associate Professor, Gynecology, Obstetrics and Reproductive Health	Member
07	S.N. Shayokh Ahmed Network Engineer, ICT Cell	Member
08	Kazi Reyadul Hasan Assistant Hardware Engineer, Registrar Office	Member
09	Mohammad Abu Al Bashar Deputy Registrar, Pension and Welfare Section	Focal Point
10	Md. Rakibul Islam Deputy Chief Engineer, Engineering Section	Alternative Focal Point

Terms of Reference:

- Arranging Team's meeting.
- Taking necessary action for finalizing and materialization of BSMRAU innovation idea.
- Implementation of Innovation & E-Governance Plan (2022-23).
- Preparing half Yearly Progress Report.



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BSMRAU Grievance Redress System Management Committee:

01	Prof. Tofayel Ahamed Treasurer	President
02	Dr. A. K. M. Azad Shah Head of the Dept., Fisheries Technology	Member
03	Prof. Dr. Shilpi Islam Head, Animal Science and Nutrition	Member
04	Md. Shirajul Islam Talukder Registrar	Member
05	Prof. Dr. Md. Arifur Rahman Khan Proctor	Member
06	Dr. Asif Reza Anik Additional Director (IQAC)	Member
07	Prof. Dr. Mohammad Ali Zinnah Associate Professor (Student Welfare)	Focal Point
08	Mohammad Shohidul Islam Assistant Director (Audit), Audit Cell	Alternative Focal Point

Terms of Reference:

- Arranging Team's meeting.
- Taking necessary action for arranging GRS training.
- Implementation of GRS Plan (2022-23).
- Preparing monthly & quarterly Progress Report.



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BSMRAU Citizen's Charter Monitoring Committee:

01	Prof. Dr. Md. Mahbubur Rahman Director (Student Welfare)	President
02	Prof. Dr. Jahidul Hassan Head, Dept. of Horticulture	Member
03	Prof. Dr. Md. Taimur Islam Provost (Shaheed Ahsanullah Master Hall)	Member
04	Dr. Farhana Haque Provost (Bangamata Sheikh Fazilatunnesa Mujib Hall)	Member
05	Prof. Dr. Md. Motaher Hossain Additional Director, ETL (IQAC)	Member
06	Md. Shirajul Islam Talukder Registrar	Focal
07	Sharmin Naher Deputy Registrar, Establishment Section	Alternative Focal Point

Terms of Reference:

- Arranging Team's meeting.
- Taking necessary action for updating BSMRAU Citizen's Charter.
- Implementation of Citizen's Charter Plan (2022-23).
- Preparing quarterly Progress Report.



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BSMRAU Right to Information Plan Implementation Committee:

01	Prof. Dr. A.K.M. Aminul Islam Director (Research)	President
02	Prof. Dr. Totan Kumar Ghosh Associate Director (Research Project)	Member
03	Mohammad Abu Al Bashar Deputy Registrar, Pension and Welfare Section	Member
04	Kazi Reyadul Hasan Assistant Hardware Engineer, Registrar Office	Member
05	Md. Nasir Uddin Assistant Network Engineer	Member
06	Md. Moznu Mea Deputy Registrar, Public Relations Office	Focal Point
07	Md. Mithun Mia Assistant Registrar, Research Wing	Alternative Focal Point

Terms of Reference:

- Arranging Team's meeting.
- Taking necessary action for raising awareness of RTI Act & Rules..
- Implementation of RTI Plan (2022-23).
- Updating BSMRAU website & National Portal
- Preparing quarterly Progress Report.

(Md. Shirajul Islam Talukder)

Registrar